Project assistant

Cytiva Location: Uppsala, Sweden Category: Intern Job Id: R1147569

Be part of something altogether life-changing

Working at Cytiva in the Life Sciences industry means being at the forefront of providing new solutions to transform human health. Our incredible customers undertake life-saving activities ranging from fundamental biological research to developing innovative vaccines, new medicines, and cell and gene therapies.

At Cytiva you will be able to continuously improve yourself and us – working on challenges that truly matter with people that care for each other, our customers, and their patients. With associates across 40 countries, Cytiva is a place where every day is a learning opportunity – so you can grow your career and expand your skills in the long term.

Cytiva is proud to work alongside a community of nine fellow Danaher Life Sciences companies. Together, we’re pioneering the future of science and medicine, developing products that enable researchers in the fight to save lives.

We are looking for a Project Assistant to work with our Product Management and Marketing team. This role is a part time role (50%).

What you’ll do

- Video recording and editing

- Coordination of small teams driving event planning, ensuring that tasks are completed on time by each team member

- Communication and interaction with Product Management, Marketing organisation, and the Communications team

- The position also includes layout using Word, Powerpoint and Excel

- Supporting other administrative tasks using our internal tools, e.g. for ordering and also other training related activities e.g. creating pictures
Who you are

- It is desired that you have an education in the field of Biochemistry/biotech
- Proficiency in video editing and recording
- Proficiency in using Word, Power Point software and Excel
- Proficiency in English
- Outward and social, not afraid of reaching out to people and making new connections
- Strong oral and written communication skills
- Organizational skills; able to coordinate small teams to drive activities

When you join us, you’ll also be joining Danaher’s global organization, where 68,000 people wake up every day determined to help our customers win. As an associate, you’ll try new things, work hard, and advance your skills with guidance from dedicated leaders, all with the support of powerful Danaher Business System tools and the stability of a tested organization.

Danaher is committed to a diverse and inclusive culture where everyone feels they belong and all voices are heard. We believe in our associates and the unique perspectives they bring to every challenge, which is why we’ll empower you to push the boundaries of what’s possible.

If you’ve ever wondered what’s within you, there’s no better time to find out.

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