
All degree projects at the programmes require that a responsible supervisor has been appointed. Aspects of the practical, running supervision can however (with some discrimination) be delegated by the formal supervisor to one or more persons with competence enough for the intended supervision.

The supervisor should have competence enough for the overall supervision of the work in its entirety and for safeguarding that the degree project holds a high quality standard.

The supervisor should also be familiar with and know about the routines and organisation of the degree projects at the master programmes that apply at the time of the particular degree project that is being supervised. Necessary information can be obtained from the course web pages or by personal contacts with the student or the coordinator/examiner.

The supervisor sees to it that running supervision is offered and that opportunities are given for recurring discussions about results, planning and theoretical background. The student should also find adequate individual time for relevant deepened studies and reflection/planning. The supervisor should:

- 1) establish a plan for the degree project (preferably involving the student already at this stage of the process) and sign the application before the student gets registered for the course,
- 2) if the degree project is done abroad: fill out and sign the necessary agreement between sending and receiving departments (to secure that the student insurance policy is valid),
- 3) be responsible for, organise and effectuate the running supervision in the best possible way,
- 4) see to it that the student gets informed about the organisation, the demands for documentation, necessary routines and safety aspects applying at the work place,
- 5) assist and encourage the student in the strife for independence and taking his/her own responsibility for the building of knowledge,
- 6) assist and give feedback to the student during the preparation for oral and written reports – especially so as regards the final report,
- 7) offer the student time for a final oral presentation also at the work place, if the work place/supervisor so wishes (not a formal course requirement),

8) fill out and sign certificate and feedback for the student performance, and send it to the coordinator/examiner before the student gets permission to do the final oral presentation,

9) preferably attend the student's final oral presentation. (Of course usually not possible if the thesis is done abroad.)

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The complete, comprehensive course information is available via the course web page (www.ibg.uu.se/student-en/Degree+projects/). Contact information to coordinators handling degree projects in biology is also available via the course web pages.

Coordinators/examiners of Degree projects in Biology and Applied Biotechnology
Biology Education Centre
Uppsala University